

# Painshill Park Risk Assessment – Education: School Visits

Last Revision / update 03/10 Next Revision due 03/11

We recommend teaching staff attending the school visit view the site beforehand and complete their own risk assessment specific to their pupils.

Activity	Location	Who is at risk?	Hazards	Likelihood Of Risk	Control Measure
Arrival in car Park	Car Park  (NB Pupils likely to be excited)	Visiting groups	Moving Traffic entering / exiting car park – 6	1	Use approved route.
			Trips on uneven surface – 3	3	Instruction to walk Teacher Supervision, First Aider in Visitor Centre or Education Centre
Crossing bridge over River Mole	Bridge	Pupils, students & adults	Dry – trip hazard - 3 Wet & slip – trip / slip hazard – 3 Falling from bridge into river – 6	1 1 1	Warning of hazard Instruction to walk Safety barriers – do not Climb
Arrival at Discovery Centre	Discovery Centre	Pupils & students	Finger Traps / heavy sprung doors – 4	2	- Front / rear door wedged for entry / exit - Internal doors – wedge for rooms in use - Toilet doors – teachers supervise for younger pupils
Classroom activities	Discovery Centre	Pupils & students	Slip hazard on wet floor – 4	2	Warnings / mop spills
			Slips / trips if pupils crowd together / push – 3	2	Instruction / supervision
			Fall / overbalance chair – 5	2	Instruction / Supervision
			Microscope – injury to face – 2	1	Instruction / Supervision
	Deck		Slip hazard – 5	1	Do not use if wet
			Falling from deck – 5	1	Supervision / do not climb
			Finger Trap – 4	1	Safety barriers Painshill staff to operate
			Mixing equipment & hand washing sinks & cloths - 3	2	Follow instruction
	Store Cupboards in classrooms	Injury from contents (inc Knives, COSHH substances, screwdrivers, glues etc) – 6	1	Painshill staff use only Teacher Supervision	
	Storerrooms in Discovery Centre	Injury from falling objects / overbalancing – 5	1	Not open to public	
Yard adjacent to	Delivery and refuse	Pupils &	Vehicles & Bins – 6	1	Not open to public, access Restriction signs placed

Discovery Centre	area	students			Ensure gates are closed
Shop	Shop	Mostly Younger Pupils	Merchandise could present choking hazards for very young – 6 Edges of display units / tables for very young – 4 Overstretching to reach merchandise – 3	2 2 2	Teacher supervision Teacher supervision Teacher Supervision
Traffic within park (very infrequent)	All areas especially near meadow & visitor centre	Teachers, pupils & students	Deliveries across meadow Tractors & equipment - all 6 Buggies	all 2	Awareness via briefing Teacher supervision Stand still off path / road
Picnic area	Behind Discovery Centre	Pupils & students	Climbing trees - 4 Access to river – risk of drowning - 6	1 1	No climbing Area taped off & not close Teacher supervision
Route via Gilpin view	Lake outlet (E end of lake)	All	Risk of Drowning - 6	1	Supervision Fence Supervision
Route between Manpower Services bridge & mausoleum	Adjacent to fused Beech & Plane tree	All	Access to river in winter – risk of drowning - 6	1	
Mausoleum	River bend	All	Steep sided banks (fenced, open beyond mausoleum) – 6	1	Do not approach river (supervision) Do not enter area if flooded
Mausoleum	Slippery surface	All	Slips - 4	2	Care if wet / muddy
Any	Any	Staff, pupils, Students	Estate Staff operating machinery – Chainsaw, Clippers, Chippers, blowers etc - ear defenders used, approach of groups may not be heard - 6	1	Briefing, teacher supervision, do not approach
Animals in Park	Farm Valley & around Lake	Teacher, pupils & students	Geese & Swans – 6 (for young pupils) Dogs (allowed Jan / Feb only on leads) – 3 Dog Faeces (v limited) – 6	1 1 1 1	Do not approach Do not approach Wash hands
Any	Any	Pupils & Students	Strangers – 6	1	- Teacher & Painshill staff supervision at all times - Painshill staff clearly identified - No unsupervised groups under 16 allowed
					No activities are based close to the river

None	River	All	Risk of Drowning – 6	1	Do not approach river banks Warnings given Teacher Supervision
Any	Any	Pupils & Students	Seeds, berries & fungi – danger of ingestion & Poisoning – 6	2	Remind not to pick / handle Wash hands after activity
Turkish Tent	Slope in front of tent	All	Trip / slip risk on wet surface – 3 Trip slip in dry conditions – 4	1 1	Use path Do not allow students to run
Access to Waterwheel	Path along hanging wood	All	River cliff – risk of fall into river – 6	1	Stay on fenced path
Marquee	Walled Garden and Marquee.	All	Steps up to marquee, trip hazards by door and up to toilets – 3	1	Teacher supervision, First Aider on hand in Visitor centre, Painshill Staff on hand in walled garden at all times.
General Outdoor activities	Anywhere outside	All	Sun burn, Sun stroke – 4	2	Advice all children to have hats and teachers to bring high factor sun screen. Sun screen carried by key Painshill staff and in visitor Centre.

### **Emergency Evacuation**

**The Assembly Point in the event of a fire alarm or other emergency evacuation is located in the meadow behind the Education and Visitor Centre. An emergency evacuation route is posted from the Discovery Centre.**

**Leaders of visiting groups MUST hand an accurate list of all participants (including teachers) to Painshill Park Staff on arrival. A copy is kept in the estate offices for the duration of your visit in accordance with our Health & Safety procedures.**